



MINERALOGICAL SOCIETY OF ARIZONA BY-LAWS

ARTICLE I: NAME

Section 1: This organization shall be known as MINERALOGICAL SOCIETY of ARIZONA

ARTICLE II: PURPOSE

Section 1: To promote popular interest and education in Earth Science, and related fields (Geology, Mineralogy, Paleontology, and Lapidary arts). To foster a fellowship among individuals interested in Earth Science and enable our members to better identify materials we collect and how to display or further process these materials. To teach all generations about rocks, minerals, fossils and what can be done with them and be collaborative in community of groups with similar interests to our Society.

Section 2: Some of the possible activities to promote Earth Science include: speakers, field trips, classes, publications, scholarships, and special groups.

ARTICLE III: MEMBERSHIP

Section 1: There shall be six classes of membership: Adult, Family/Couple, Junior, Life (MSA Milestone Life), Life (Flagg Legacy Life) and Honorary.

(a) Adult Membership – for an individual who is over the age of 18.

(b) Family/Couple Membership – for two (2) or more members residing in the same household.

(c) Junior Member – for an individual under the age of 18, who is sponsored by a member in good standing, who is responsible for their safety and conduct at all times. Junior Members must be accompanied at all times by a responsible adult.

(d) Life Member (MSA Milestone Life) – a member who has been active in the society for 25 years.

(e) Life Member (Flagg Legacy Life) – an individual may purchase a life membership for a single initial cost.

(f) Honorary Member – The Board may vote a person who has made Conspicuous Earth Science Attainments or provided Outstanding Service to Mineralogical Society of Arizona to Honorary Membership.

Section 2: Any member, having paid their dues, shall observe the Society's By-Laws and Rules and be considered a member in good standing. Any member, who does not abide by the By-Laws and Rules, shall have their membership cancelled by a majority vote of the Board, after a suitable review and consideration of the individual case on its merits.

ARTICLE IV: DUES

Section 1: The Dues Year will run from January 1st through December 31st. Dues become delinquent after February 28th and members will be removed from the membership list after that date.

Section 2: Dues and fees will be determined by the Board. Junior members, Honorary members, and MSA Milestone Life members are exempt from payment of dues. MSA Legacy Life members are exempt after the initial payment.

ARTICLE V: MEETINGS

Section 1: Regular Meetings – shall be held once a month from September through June. The Board will determine the date and location.

Section 2: Board Meetings – shall be held as required for the club business at a location, date and time as determined by the Board.

Section 3: Special Board Meetings – may be called by the President or by two (2) Board members.

Section 4: Annual Meeting - the December meeting shall be the annual meeting of the Society and elections for the coming year will be held at this meeting.

ARTICLE VI: OFFICERS

Section 1: There will be a President, Vice President, Secretary, and Treasurer. Each must be a member in good standing.

Section 2: Election – All officers shall be elected by secret ballot and must receive a simple majority of the total votes cast. A quorum shall consist of the members present at the annual meeting. When there is one (1) candidate for an office, the ballot may be dispensed with by unanimous vote and the candidate is elected by acclamation. Elected Officers will assume office on January 1st and will be seated at the January meeting and will serve for a one-year term.

Section 3: Nominating Committee – shall be made up of three (3) members appointed by the Board at or before the September meeting. The Nominating Committee shall propose one (1) or more candidates, who have agreed to serve, for each office to be filled. The recommendations of the Nominating Committee shall be submitted to the membership in the November and December newsletters. Additional nominations may be made from the floor. These nominees from the floor must agree to serve before being added to the ballot to be voted on at the December meeting.

ARTICLE VII: BOARD OF GOVERNORS

Section 1: The Board of Governors shall consist of the Elected Officers and six (6) Governors at Large and the Immediate Past President, who is the last full term President prior to the incumbent.

Section 2: Term of Governors at Large: each Governor shall serve for three (3) years, with two (2) being elected each year.

Section 3: The Board will meet as necessary to conduct the business of the club. The meeting time and place will be determined by the Board. Club members are welcome at Board meetings, but they have no vote.

Section 4: Minutes will be kept of all Board, Regular, and Special meetings. All minutes, with the exception of the Executive Session minutes, will be available to members upon request.

Section 5: All other offices, committee chairpersons, and vacancies of officers or the Board shall be appointed by the President with the Board's approval for the unexpired term.

ARTICLE VIII: DUTIES OF OFFICERS AND GOVERNORS

Section 1: President – will conduct all meetings of the Board and regular Society meetings. The President shall perform all of the usual duties of the office of the President and other duties prescribed by the Board, as well as appoint committee chairs with the concurrence of the Board. The president shall serve as an ex-officio member of all Standing Committees. The president and treasurer working together may spend up to \$200 without a board vote. The board shall be advised of these expenditures at the next meeting.

Section 2: Vice President – shall assume all duties of the President in his/her absence or inability of the President to act. The Vice President shall perform such duties as may be prescribed by the President such as arranging programs for the regular meetings or field trips.

Section 3: Secretary – is the official custodian of all Society records and shall keep a complete record of all meetings. The Secretary shall send any and all outbound correspondence at the direction of the Board.

Section 4: Treasurer – shall be responsible for the keeping and maintaining of financial records and reports of the Society in proper order. The Treasurer shall be responsible for the paying of bills or invoices for expenses incurred in the running of the Society. The Treasurer shall deposit receipts, assessments, dues, and funds collected by the Society. The Treasurer shall furnish a financial report to the Board, at each meeting of the Board. The Treasurer shall maintain an up-to-date membership roster that includes: home address, e-mail address and phone numbers as provided by the Membership Chair.

Section 5: The Board will formulate policies of the Society, manage the affairs of the Society, and act in an advisory capacity to the President, who shall be bound to act according to the majority decisions of the Board.

Section 6: The Statutory Agent and Bulletin Editor shall be appointed by the Board.

ARTICLE IX: COMMITTEES

Section 1: All committees will be established by the Board.

Section 2: President's Authority – The President shall have the authority to appoint all Standing and Special Committee Chairs, with the concurrence of the Board.

Section 3: The number of members of any committee shall be determined by the President and Chairperson of each committee. No committee shall consist of less than three members.

Section 4: Chairperson – is responsible for the overall actions of the committee and members of that committee to which they have been appointed. The Chair has no authority, expressed or implied, to commit funds, or to state that donations are to be reimbursed, or to grant discounts, or to make purchases exceeding spending limits set by the Board.

ARTICLE X: AMENDMENTS

Section 1: Proposed Amendments to the By-Laws must be submitted to the Secretary in writing. The amendment will be placed on the agenda as new business for the next Board meeting. After being read and ratified by the Board, proposed amendments will be placed on the agenda for the next regular meeting of, and consideration by, the Society membership.

Section 2: Printing of Amendments – proposed amendments shall be made available in writing to all Society members. Printing of said amendments in the Rockhound Record newsletter shall suffice.

Section 3: Voting – will be held at the following regular meeting of the Society members. An affirmative vote, representative of a quorum, will be required for adoption of the proposed amendment. Quorum – shall be 2/3 of the Society members in Good Standing, present at the meeting, and voting.